

## **Minutes from REACT Meeting in Zeravshan Valley**

**19 December 2007, 11:00-12:30**  
**Mastchohi Kuhi CoES office**

**Chair:** Mr. Koziev, Head of Mastchohi Kuhi CoES

**Note taker:** Mr. Ubaidulloev, DRM Programme of UNDP

**Participants:** *See Appendix 01*

### **1. Introduction**

*Chair of the meeting, Mr. Koziev, Head of Mastchohi Kuhi CoES* opened the meeting by welcoming all participants to Mastchohi Kuhi district to attend on the 27<sup>th</sup> REACT meeting and briefed about goals and objectives of today's REACT meeting.

### **2. Acceptance of the minutes of the last meeting held on 07 November 2007 in Penjikent CoES office and of today's agenda**

The agenda of the present meeting and the minutes from the last REACT meeting were unanimously accepted by all participants.

### **3. Follow-up points from the previous meeting** **Updated spreadsheet including all infrastructure projects**

*Mr. Ubaidulloev, Project Coordinator, DRM Programme of UNDP* expressed gratitude to partners from GAA EU and World Bank funded projects for providing updated information on their infrastructure projects. Updated information has been included into the general spreadsheet. There are still some information to be included in the spreadsheet such as final info on UNDP CP infrastructure projects and infrastructure projects implemented by population with financial support of Hukumats, collective farms and private funds. Fulfillment of all above mentioned will result in completion of general spreadsheet which in turn will contribute to improved coordination between REACT partners.

### **4. Disasters update (CoES/ DRM Programme of UNDP)**

*Mr. Mirzoboshiev, Head of Ayni CoES* informed that 3 people died (2 people residents of Zerobod village, Jamoat Dar-dar, Ayni district and 1 person resident of Veshab village, Jamoat Shamtuch, Ayni district) and 2 injured as a result of car accident on 191<sup>st</sup> km of Khujand - Dushanbe road on 17 November 2007.

*Mr. Mirzoboshiev* informed that a truck ZIL slipped down on 18 November 2007 and fortunately without victims.

*Mr. Mirzoboshiev* informed about a stone fall in Fatmev village, Jamoat Rarz, Ayni district on 03 December 2007. According to eye-witnesses a big stone fell from altitude of 1.5 km having broken several trees hit a residential house. Fortunately nobody was sleeping in the room destroyed by stone and according to approximate estimations the stone weighs around 25 tons.

*Mr. Muminov, Head of Penjikent CoES*

No major disasters occurred during past month.

*Mr. Koziev, Head of Mastchohi Kuhi CoES*

No major disasters occurred during past month.

*Mr. Mirzoboshiev, Head of Ayni CoES* noted that lack of proper heavy machinery and resources often cause hardship for people traveling via mountainous roads and sometimes result in injury or death. For instance yesterday on 18 December 2007 a small stone fall occurred on Ayni – Mastchohi Kuhi road close to Pokhut village and because of absence of bulldozers drivers and passengers had to stay on the road almost 30 hours.

## **5. Presentation of the Programme Document of UNDP DRM Programme for 2007 - 2009**

Mr. Ubaidulloev, *Project Coordinator, DRM Programme of UNDP* informed about achievements of UNDP's DRM Programme during the first phase and plans for the second phase. During the first phase DRMP has achieved following outputs:

- REACT established and chaired by CoES;
- Membership of around 70 national and international DRM actors;
- Five sectoral groups established and headed by UN agencies;
- Regular disaster response by REACT members to around 60 emergencies since 2003;
- Inter-Agency Contingency Plan and online Contingency Database developed;
- Information exchange and coordination through the web-site, email and regular meetings;
- IMAC in Dushanbe and five IA Depts in the regions established;
- Curriculum Revision Working Group, consisting of CoES and UNDP staff established;
- Training Centers in Dushanbe and in 5 regions renovated and furnished;
- DRM training programs revised and approved;
- Series of ToTs conducted for CoES trainers;
- DRM trainings and physical mitigation projects carried out in 16 communities impacting more than 50 communities of Penjikent, Ayni, Shaartuz, Muminobod, Temurmalik, Vose, Khovaling and Kulob districts.

Mr. Ubaidulloev mentioned that the second phase of UNDP's DRM Programme will further contribute to reduce disaster risks and vulnerability by expanding the reach of the DRM dialogue and action. During the programme period, UNDP will work in following five directions which in turn will contribute to reduced disaster risk in Tajikistan:

- Strengthening capacity of CoES to effectively monitor, predict, prevent, prepare for and coordinate response to natural disasters;
- Strengthen institutional framework and strategic planning for DRM;
- Strengthening national capacity to respond to disasters;
- Strengthening regional DRM institutions and mainstream DRM into local level planning;
- Transfer the implementation of the Programme from Direct Execution by UNDP to the National Execution by the CoES.

At the national level, the programme will continue to strengthen the capacity and the role of CoES. The capacity of its staff will be increased through trainings, skills development and provision of specialized equipment. Following the recommendations of the 2006 UNDAC report, more emphasis will be placed on the CoES disaster preparedness and response capacities to fill identified gaps. The programme will further develop disaster preparedness and response (including search and rescue) legislation, and will strengthen the CoES Operations Department, Search and Rescue Teams and entities. In recognition of the special development situation of Tajikistan and the capacity of local authorities to execute the programme, the inception of the programme will be directly executed by UNDP, in close collaboration with CoES. However, the programme will increase national ownership of programming in 2007-2008 such that CoES will nationally execute the programme by January 2009. A capacity assessment will be conducted to evaluate this transfer of responsibilities and establish a transfer plan with clear milestones. The programme staff will be re-located to the premises of the CoES by January, 2008, to ensure closer collaboration and cooperation with the main beneficiary. The previous coordination and steering bodies (Programme Working Group and Programme Steering Committee) will be re-organized to reflect the UNDP model arrangement for DEX programmes. This will include the establishment of a Programme Steering and Coordination Committee (PSC) for strategic programme activity management to ensure achievement of results on the primary programme outcomes. The PSC will be composed of representatives of the relevant government institutions, representatives of the UNDP Country Office, the Programme Manager, as well as representatives of donor organizations funding the programme. The Chairman of the Committee of Emergency Situations or his representative will be the PSC Chairman. PSC meetings will be organized by

the Programme Manager (PM) to monitor progress and implementation of activities. PSC meetings will be held based on programme needs, but not less than once per six months. Sub-Project Working Groups (SPWG) will be established for the individual projects, comprising of DRMP staff, the responsible UNDP Programme Officer, responsible staff appointed by the Chairman of the Committee of Emergency Situations, donors representatives, and where applicable other relevant stakeholders and partners. The SPWGs will monitor and advise on the results of individual sub-projects are achieved, as stated in relevant project documents. SPWG meetings will be held based on project needs, but not less than once per two months. The PM will report to and be assessed by the UNDP Deputy Resident Representative (DRR). Alternatively, the DRR may delegate this authority to another officer at the UNDP country office. The PM will have overall oversight and the prime responsibility for ensuring the effective implementation of the programme and will supervise the programme's staff. The PM will also closely coordinate programme activities with relevant Government institutions and hold regular consultations with other stakeholders. The Programme will have its own Monitoring and Evaluation Plan developed by PM in consultation with the UNDP Programme Development Unit. Specifically the programme will be externally evaluated latest by the end of 2007 and again at the end of the second programme cycle.

#### **6. Tour de Table**

*Mr. Nasibov, Project Manager, Mission East (ME)* informed that ME has started carrying out shake table demonstrations from today (19 December 2007) in Ayni and Penjikent. First demonstration started in Iskodar village of Ayni district with representative of ECHO mission. Shake table demonstration will include non-structural measures and will be demonstrated in 36 villages of Ayni and Penjikent until 05 January 2008. By way of shake table demonstrations people will be shown the importance of applying non-structural measures in their homes which can save lives and avoid economic losses. Mr. Nasibov kindly asked CoES representatives to closely cooperate with ME Zeravshan Valley project officer located in Ayni district and be actively engaged in preparation and carrying out shake table demonstrations.

#### **7. Any other business**

No other business was discussed

**Next REACT meeting will be held on 16 January 2008 in Ayni CoES office at 11:00. Agenda and invitation will be provided to all REACT partners beforehand.**

The below is the list of invited people and their attendance indicator:

#	Invited person	Name of organization	Position	Attendance
1	Mr. Dodov	CoES	Head of Sughd CoES	Not attended
2	Mr. Kodirberdiev	CoES	Deputy Head of Sughd CoES	Not attended
3	Mr. Mirzoboshiev	CoES	Head of Aini CoES	Attended
4	Mr. Koziev	CoES	Head of Mastchoh CoES	Attended
5	Mr. Muminov	CoES	Head of Penjikent CoES	Attended
6	Mr. Tuyghunov	Hukumat of Ayni	First deputy mayor of Penjikent district	Attended
7	Mr. Isrofilov	Hukumat of Penjikent district	First deputy mayor of Penjikent district	Attended
8	Mr. Okhunov	Hukumat of Mastchohi Kuhu district	First deputy mayor of Mastchohi Kuhu district	Attended
9	Mr. Hamdamov	Red Crescent Society of Tajikistan	Ayni Field Officer	Attended
10	Mr. Bozorov	Red Crescent Society of Tajikistan	Penjikent Field Officer	Not attended
11	Mr. Nasibov	Mission East	Project Manager	Attended
12	Mr. Rasulov	German Agro Action	Team leader	Attended
13	Mr. Kodirkulov	UNDP	Area Manager for UNDP Ayni office, OIC	Not attended
14	Mr. Yatimov	UNDP Ayni	Project Analyst	Not attended
15	Mr. Ubaidulloev	DRMP UNDP	Project Coordinator	Attended