

**REACT Capacity Development  
Damage and Needs Assessment Tools  
Table of Resources  
4 February 2008  
(Subject to Additions)**

| <b>Name of Tool</b>  | <b>Topical Coverage</b>  | <b>Method Used/Data Collected</b>  | <b>Source</b>   | <b>Notes</b>  |
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| Oxfam CREA   | Contextual analysis      | Questions on “who, what, how many, why, where, how” and references.  | Oxfam   | Reference to Sphere and other information sources.  |
| Java Earthquake Cross Cluster Assessment June 2006             | Cross-cluster            | Questionnaire focused on women respondents   | OCHA Regional Office, Almaty  | Available on DRMP H Drive   |
| Rapid Village Assessment                                       | Cross-cluster            | Questionnaire with additional information: “intended to provide all humanitarian actors with an immediate, multi-sectoral overview of conditions and needs in the disaster affected areas” | OCHA Regional Office, Almaty  | Available on DRMP H Drive   |
| Common Rapid Assessment Form (To Be Filled Within 36to 48 Hrs) | Cross-cluster            | Data form for recording data on different sectors after a disaster.  | Sphere India  | <a href="http://www.sphereindia-urs.org/dfiles/software/Common%20Rapid%20Assessment%20Format.doc">http://www.sphereindia-urs.org/dfiles/software/Common%20Rapid%20Assessment%20Format.doc</a> |
| Disaster Needs Assessment Report Form                          | Basic disaster needs.    | Questions with narrative answers. Tables of needed items, budget and long term needs.  | Tajik Red Crescent  | Includes details related to proposals for assistance.   |
| Guidelines for Emergency Assessment                            | Post disaster assessment | Narrative, tables describing data to be collected. Concepts, planning assessment, office and field tasks, analysis, reporting.   | Intl. Fed. Red Cross/Red Crescent   | Describes how to do assessment. Does not include specific forms. Used Capacities and Vulnerability framework.   |
| Field Operations Guide   | Most all sectors         | Checklist, how to do assessments, reporting, basis for calculating needs.  | USAID/OFDA<br><a href="http://www.usaid.gov/our_work/humanitarian_assistance/disaster_assistance/resources/#fog">http://www.usaid.gov/our_work/humanitarian_assistance/disaster_assistance/resources/#fog</a> | Handbook. Contains lots of additional information.  |
| Need Analysis Framework  | Most all sectors         | Details collection and analysis of information on needs.   | OCHA  | Not clear if still being applied. May be adapted by Early Recovery Cluster.   |
| Initial Rapid Assessment                                       | Most all sectors.        | Data for tables, pre and post disaster.  | <a href="http://www.humanita">http://www.humanita</a>   | Includes forms, and Country   |

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| (IRA)   |                           | Demographics, shelter, WASH, protection (incl. children), nutrition, child/infant feeding, health, operational considerations (e.g., facilities). National, regional and local data. Primary and secondary data. Reporting format.   | <a href="http://humanitarianreform.org/humanitarianreform/Portals/1/cluster%20approach%20page/cluster%20pages/health%20cluster/RT/IRA_Guidance_Country%20Level_field_test.doc">rianreform.org/humanitarianreform/Portals/1/cluster%20approach%20page/cluster%20pages/health%20cluster/RT/IRA_Guidance_Country%20Level_field_test.doc</a> | and Field guides with references. Being developed by OCHA for the UN system. Contact: Erik Kastlander, OCHA focal point for IRA. Craig Williams, <a href="mailto:williamscv@un.org">williamscv@un.org</a> , field testing IRA |
| ECB Joint Rapid Assessment Tool                       | Most all sectors          | Type of disaster, location, #s affected, dead, injured, demographics, shelter, NFI, WASH, Health and Food Security, Education, Child Protection, Psychological concerns. Uses questions and check boxes.   | Emergency Capacity Building Project  | Includes some links to Sphere. Draft form available. Funding expected for expanded development.   |
| “Early Recovery Assessment Process”                   | Early recovery            | Unclear. Being developed by UNDP for the UN system   | UNDP Geneva  | Various competing tools being developed. Early recovery covers all sectors.   |
| Rapid Environment Impact Assessment in Disasters      | Environment and disasters | Rating tables, checklists on disaster and environmental issues. Generates prioritized list of issues and actions.  | Benfield UCL Hazard Research Centre<br><a href="http://www.benfieldhrc.org/rea_index.htm">http://www.benfieldhrc.org/rea_index.htm</a><br>CARE Tajikistan  | Variation developed for Tajikistan for use at community level.  |
| Education in Emergencies and Reconstruction Guidebook | Education                 | Guidance notes, questions to be answered on educational needs and capacities, includes psychological issues, physical environment. Sets out standards and indicators. Includes sample data collection form.  | <a href="http://www.unesco.org/iiep/eng/focus/emergency/guidebook/Chapter28.pdf">http://www.unesco.org/iiep/eng/focus/emergency/guidebook/Chapter28.pdf</a>  | Chapter 28: Assessment of Needs and Resources   |
| Oxfam CRAE  | Logistics                 | Rapid assessment checklist. Questions on “First principles” (how to organize assessment”, infrastructure, accommodations/offices, communications, security, points of entry, transport systems (e.g., air, ground), freight handling, vehicles, procurement, cost of living. | Oxfam  | Includes security.  |
| Oxfam CREA  | Shelter                   | Rapid checklist questions on scale of need, shelter site selection, physical planning, shelter needs,  | Oxfam  | No links to references.   |
| Integrated Food Security and Humanitarian Phase       | Food Security             | Process for defining current food security situation based on locally selected indicators  | WFP  | See <a href="http://www.methodfinder.co">http://www.methodfinder.co</a>   |

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| Classification   |                                      | and then using the indicators to update the assessment.   |   | <a href="http://m/wfpAtlas/userimages/file3.pdf">m/wfpAtlas/userimages/file3.pdf</a> for manual.   |
| The FIVIMS Initiative ... Towards an Improved Understanding of Food Insecurity and Vulnerability | Food Security                        | Suite of tools for assessing food security at the national/regional and global level  | FAO   | <a href="http://www.fivims.net/dbtools.aspx?show_result=true&amp;lang=en">http://www.fivims.net/dbtools.aspx?show_result=true&amp;lang=en</a>  |
| “MoES Information List on Damaged Infrastructure”  | Infrastructure and productive assets | Quantification of physical damage to infrastructure, food and cash crops, livestock.  | CoES/MoES   | Results are in terms of damaged/not damaged, not level of damage.  |
| Protection of Conflict-Induced IDPs: Assessment for Action                                       | Protection                           | Guide to collecting information on protection and analysis. Includes questions on context, prevention, protection, security from violence, rule of law, public life, rights, and possible solutions. Guidance on participatory assessment | <a href="http://www.humanitarianreform.org/humanitarianreform/Portals/1/cluster%20approach%20page/cluster%20pages/Protection/P%20R&amp;T/frameworksmallsize.pdf">http://www.humanitarianreform.org/humanitarianreform/Portals/1/cluster%20approach%20page/cluster%20pages/Protection/P%20R&amp;T/frameworksmallsize.pdf</a> | Although designed for conflict, may have usable sections for non-conflict situations.  |
| Oxfam CRAE   | Protection                           | Background narrative and questions on violence, coercion, deprivation, sources of threats, barriers to promoting protection, outcomes.  | Oxfam   | No links to references.  |
| First 72 hrs Checklist for a Human Rights Based Approach   | Protection                           | Situation status summary, child and woman rights issues, partner capacities/limits, programming considerations, operations considerations.  | UNICEF  | Part of <i>UNICEF Tajikistan Emergency Preparedness and Response Plan for year 2007</i>  |
| WFP Response Questionnaire   | food crisis                          | Forms on demographics, assets, livelihoods, crop damage, market access, food consumption, water and sanitation, disease, basic needs,   | WFP Tajikistan, <a href="mailto:Azam.Bahorov@wfp.org">Azam.Bahorov@wfp.org</a>  |  |
| Nutrition Assessment, Guidelines for Somalia   | Nutrition                            | Step by step process for field nutrition survey.  | <a href="http://www.tulane.edu/~internut/Nutrition%20survey%20guidelines%20for%20Somalia%20%20-%20Revised%20March%202006.pdf">http://www.tulane.edu/~internut/Nutrition%20survey%20guidelines%20for%20Somalia%20%20-%20Revised%20March%202006.pdf</a>   | One of a number of similar descriptions of nutrition assessment procedures. Also see <b>Nutritional Assessment of Children after severe winter weather -- Mongolia, June 2001</b><br><a href="http://www.encyclopedia.co">http://www.encyclopedia.co</a> |

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|   |                 |  |                                | <a href="http://www.helpage.org/Resources/Manuals">m/doc/1G1-82649131.html</a><br>Help Age also has materials on nutrition and the elderly. See <a href="http://www.helpage.org/Resources/Manuals">http://www.helpage.org/Resources/Manuals</a> |
| "Merlin" form                                   | Health          | Assessment location, methodology, findings and needs.  | Merlin                         | 1 page.   |
| Rapid Health Assessment Form                    | Health          | Narrative sections on findings, evolution, local capacities, findings (nature of emergency, area affected, population affected), health impacts (morbidity, mortality, malnutrition) rumors, measles vaccination coverage, health care facilities, communications, other needs (e.g., water, food, fuel), constraints, recommendations, priorities, contact information.   | REACT Health Sector            | Includes information to calculate whether disaster thresholds met or exceeded.  |
| Oxfam CRAE                                      | Health          | Rapid assessment checklist. Questions on demographics, sources of information and health care infrastructure, mortality, morbidity, health services, health promotion, WASH, disease control, malaria, hygiene   | Oxfam                          | Includes sources of information.  |
| Terms Of Reference For Public Health Assessment | Health          | Instructions on how to conduct health assessment, for consultant. Includes report format.  | Oxfam                          | On DRMP H Drive   |
| WES and Health Rapid Assessment Checklist       | WASH and health | Basic data, # affected, location, status, water access and needs (before and after), repair needs, social aspects of water collection; water access and availability; human and livestock needs, quality of data assessment; sanitation facilities, by gender, before/after; social issues; nature of ground, water table level, solid waste disposal, health and hygiene, vectors, local resources, conclusion, map of affected area (village), | REACT WASH Sector (Tajikistan) | Covers some of health assessment. Unclear if team or individual. Also instructions available. Has been field tested and people (#?) trained.  |
| Rapid Needs Assessment                          | WASH            | Information not available  | Global WASH Cluster            | Contact: J. McCluskey<br>WES Emergencies Adviser,<br>WASH Cluster Co-ordination<br><a href="mailto:jmccluskey@unicef.org">jmccluskey@unicef.org</a>   |

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|  |  |   |   | P. Sherlock<br>Senior Adviser,<br>Emergencies, IASC WASH<br>Cluster Coordinator.<br><a href="mailto:psherlock@unicef.org">psherlock@unicef.org</a> |
| Oxfam CREA   | WASH   | Rapid checklist questions on water supply, excreta disposal, vector-borne disease, solid waste, drainage,   | Oxfam   | Some reference to Sphere but no links to references.   |
| UNHCR Handbook for Emergencies   | Refugees, protection                         | Checklist guidance on what initial assessment should cover for most critical sectors. Attention give to protection.   |   | Document includes considerable additional information.   |
| Adequacy of IDP Camp and Camp - like Situations  | Camp Coordination, Camp Management           | Narrative section of NAF. Capacity and Vulnerability analysis, gender, protection, environment, levels of assistance.                                       | CCCM Cluster  | Also see Norwegian People's Aid guide on camp management.  |
| UNHCR Framework for Assessing, Monitoring and Evaluating the Environment in Refugee-related Operations   | Environmental issues and camps (refugee/IDP) | Set of forms and procedures for collecting, analyzing and using data on environmental issues related to IDP or refugee camps. Includes a monitoring module. | CARE, UNHCR,<br><a href="http://www.benfieldhrc.org/disaster_studies/rea/rea_unhcr_framework.htm">http://www.benfieldhrc.org/disaster_studies/rea/rea_unhcr_framework.htm</a>   | Field tested. Key camp management tool kit.  |
| Checklist-Based Guide to Identifying Critical Environmental Considerations in Emergency Shelter Site Selection, Construction, Management and Decommissioning | Shelter, environment                         | Checklist with follow-up actions identified.  | Benfield UCL Hazard Research Centre<br><a href="http://www.benfieldhrc.org/rea_index.htm">http://www.benfieldhrc.org/rea_index.htm</a>  | Identifies actions to improve overall provision of shelter.  |
| Women, Girls, Boys and Men: Different Needs – Equal Opportunities  | Gender                                       | Principals, guidance on integration of gender into main humanitarian sectors. Narrative guidance and checklists/questions.                                  | <a href="http://www.humanitarianreform.org/humanitarianreform/Portals/1/cluster%20approach%20page/clusters%20pages/Gender/IASCGenderHandbook28Feb2007.pdf">http://www.humanitarianreform.org/humanitarianreform/Portals/1/cluster%20approach%20page/clusters%20pages/Gender/IASCGenderHandbook28Feb2007.pdf</a> | Book covers more than just assessment.   |
| Counting carers How to improve data collection and information   | HIV/AIDs                                     | Details methodology and types of data to be collected to understand impact of HIV/AIDs on households.   | <a href="http://www.helpage.org/Researchandpolicy/HIVAIDS/Resour">http://www.helpage.org/Researchandpolicy/HIVAIDS/Resour</a>   | Includes list of resources.  |

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| on households affected by AIDS and reduce the poverty of carers, people living with HIV and vulnerable children |                                  |   | <a href="#">ces</a>   |   |
| Older People in Disasters and Humanitarian crises: Guidelines for best practice.                                | Age                              | Narrative coverage of key issues to consider in assessing age as a factor in humanitarian assistance. Checklist covering elderly individual and assistance organizations. | See <a href="http://www.helpage.org/Resources/Manuals">http://www.helpage.org/Resources/Manuals</a> | Several other assessment related tools available on web site. |
|   | Agriculture                      | No tools noted.   |   |   |
|   | Emergency Information Management | No tool note.d  |   |   |